



Private Events FAQ

HOW DO I SCHEDULE A PRIVATE EVENT?

All event inquiries can be submitted through our website.

WHAT IS THE MAXIMUM OCCUPANCY OF GUESTS?

Our outside patio can accommodate up to 300 guests for private events.

HOW MUCH IS THE SPACE FEE AND WHAT DOES IT INCLUDE?

Space fees do vary and include the set-up of HCM tables/chairs, an onsite coordinator, private event signage, maintenance, and allows for outside vendors (food & beverage excluded).

CAN I BRING MY OWN FOOD & ALCOHOL?

We do not allow any outside food or beverage.

WHAT ABOUT DECORATIONS & OUTSIDE VENDORS?

Decorations are okay to put up including balloons, tablecloths, streamers, etc. We ask that you please remove any and all decorations at the conclusion of your event.

Outside Vendors (i.e. balloon artists, rental companies) are okay.

CAN I BRING MY OWN DJ/MUSIC?

Yes, you can bring in your own DJ or band. We also have a preferred entertainment list and can handle the entire booking and payment for an additional Entertainment fee. Our market also has its own music played throughout the inside and outside patio and can be changed to fit the mood of your event!

WHAT IS INCLUDED WITH THE ENTERTAINMENT FEE?

Need entertainment for your event, but you don't know where to start? We got you covered! We have an extensive preferred entertainment list that has a variety of local bands, DJs, and other great party fun! For an additional fee, we will find, book, and handle payment for the entertainment of your choice!

WHAT DOES PARKING LOOK LIKE?

For all guests, our main parking lot is located in front of HCM.

For vendors and unloading, we do have parking in our back lot with access to our outside patio.

IS THERE A DEPOSIT REQUIRED UPON BOOKING A SPACE?

Yes, a 20% deposit is required upon signing the Facility Event Space Rental Agreement. The 20% deposit will be directly applied to the total balance. In the event of a cancellation, deposits will only be refunded if cancellation is at least 30 days prior to the event.

WHAT ARE MY CATERING OPTIONS?

HCM does require the use of one of our in-market restaurants for catering. You can find a complete list of our restaurants at havencitymarket.com/makers.

CAN I BRING A CAKE OR CUPCAKES?

Yes, an outside cake or cupcakes are okay. Please no ice cream cake or any other cakes that may require refrigeration.

Didn't find the answer to your question? Any additional questions can be handled via email at events@havencitymarket.com